

## *Migrant Health Newsline*

# 2004 SUBMISSION GUIDELINES

*Migrant Health Newsline* is published every other month by the National Center for Farmworker Health, Inc. for a total of six issues per year. Please submit articles by the following dates:

<b>For this issue:</b>	<b>Articles are due by:</b>
January/February	December 1, 2003
March/April	February 1, 2004
May/June	April 1, 2004
July/August	June 1, 2004
September/October	August 1, 2004
November/December	October 1, 2004

**SCOPE:** Topics of general interest to migrant health professionals, including upcoming events, federal policies, migrant health center administration, funding opportunities, migrant health research, model programs, and resources. We occasionally accept opinion/editorial pieces, poetry, essays, and cartoons.

**ARTICLE FORMAT:** Newsline accepts typed notices, press releases, program overview brochure, etc. We prefer to receive articles as an e-mail attachment or on IBM PC diskettes (5 ¼" or 3 ½"). We can read most major word processing formats, including Microsoft Word, Word Perfect, and ASCII text files. Attached files should be sent to Elizabeth Kapeller at, [kapeller@ncfh.org](mailto:kapeller@ncfh.org). If you send a diskette, please send a hard copy along with it for our reference. Make sure your article contains a full byline, including the author's name, title, agency, and any professional credentials (e.g., PhD, MPH, LSW, etc.).

**LENGTH:** Most *Newsline* articles are around 700 words in length.

**PHOTOS:** We encourage you to send photos and illustrations as appropriate to accompany your article; we will print photos as space allows. Drawings and other graphics should be clean and clear, preferably in black and white (preferably in .gif or .tif file format). Photos for reproduction should be sharp and clear, and may be either in color or black and white. Make sure the photographer's name is written on the back of the photo so we can give proper credit. If you want your photos returned after printing, be sure to let us know and to mark them with your name and address. *Never fold, staple, or paper clip photos or graphics.*

**CRITERIA:** Articles are accepted based on timeliness, relevance to farmworker health, and space availability. Appropriate submissions that are not used immediately are kept on file pending future needs. You may contact Elizabeth at (512) 312-5456 to discuss a potential submission. NCFH does not retain publication rights, and articles may be submitted elsewhere without permission from NCFH.

THANK YOU FOR YOUR INTEREST AND SUPPORT!