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| Community Health Centers are complex organizations requiring Boards of Directors to be well-oriented to the organization and the Health Center Program, and also equipped, well-versed, and up-to-date on the most significant factors impacting service delivery at community health centers. This requires ongoing training on several important topics.As volunteer Boards of Directors with monthly meetings scheduled, and committee work in between, it is challenging to allocate a large block of time exclusively dedicated to board training. Therefore, in order to provide the opportunity for all board members to be introduced to selected training topics, it is recommended that a short training session be included as an agenda item at monthly board meetings. Boards can determine which topics they prefer to address for each meeting and which ones to schedule for their annual meeting.  |

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|  Training Topic | Monthly Meeting | Annual Meeting |
| Community Health Center Program |  |  |
| Program Requirements – general overview  | ❒ | ❒ |
| Board composition  | ❒ | ❒ |
| Governance authority | ❒ | ❒ |
| Scope of Project  | ❒ | ❒ |
| Board as policy making body | ❒ | ❒ |
| Governing Boards – fiduciary responsibilities  | ❒ | ❒ |
| Health Center Funding |  |  |
| PHS Section 330 grant – general overview | ❒ | ❒ |
| Sliding Fee Scale Discount Program | ❒ | ❒ |
| Medicaid, CHIP and Medicare Programs | ❒ | ❒ |
| Billing and collection  | ❒ | ❒ |
| Fundraising  | ❒ | ❒ |
| Health Center Compliance |  |  |
| Corporate compliance | ❒ | ❒ |
| Conflict of interest | ❒ | ❒ |
| Patient & staff grievances  | ❒ | ❒ |
| Uniform Data System (UDS) submission requirements | ❒ | ❒ |
| Federal Tort Claims Act | ❒ | ❒ |
| Quality Assurance | ❒ | ❒ |
| Meaningful Use | ❒ | ❒ |
| Health Center Reports |  |  |
| Patient Satisfaction reports | ❒ | ❒ |
| Productivity reports  | ❒ | ❒ |
| UDS trends | ❒ | ❒ |
| Finance reports | ❒ | ❒ |
| Adverse Events reports | ❒ | ❒ |
| Quality Improvement reports | ❒ | ❒ |
| Patient-Centered Medical Home-progress reports | ❒ | ❒ |
| Strategic planning – progress reports | ❒ | ❒ |