DOCUMENTING CONSUMER MAJORITY

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| Program Requirement #18 requires Community Health Center Program grantees (CHC) to have a consumer majority governing board. During an Operational Site Visit, reviewers will ask for documentation to assess whether the board is in compliance with this requirement. CHC can use this form to document which board members (or family members) are consumers of their services.  |
| Requirements for Consumer Board members: a) Must be a current registered patient of the health center. b) Must have accessed the health center in the past 24 months to receive at least one or more in-scope service(s) that generated a health center visit. \* *Health Center Visit* is defined as documented, face-to-face contacts between a patient and a provider who exercises independent professional judgment in the provision of services to the patient. Source: Health Center Program Site Visit Guide |
| Instructions: List the names of your board members and the number of years they have served on the board; mark whether a board member (or a family member) is a registered consumer of the CHC. For each of those members identified as consumer representatives, document in columns 6 and 7 the date and the CPT code for each CHC visit for the last 24 months.  |
| No. | Name of Board Member | Years on the board | Registered Consumer | Date(s) of CHC Visit | CPT code(s) for each visit  |
| Board Member | FamilyMember |
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