



NCFH

National Center for Farmworker Health, Inc.

ON-SITE VACCINATION CLINICS TOOLKIT FOR AG EMPLOYERS

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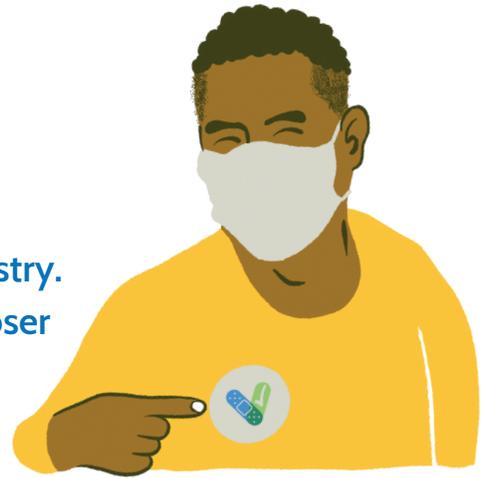
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Why Host an On-Site Vaccination Clinic

The COVID-19 pandemic has been disruptive, dangerous, and challenging to the agricultural industry. Getting your workers vaccinated will bring us all closer to a return to normal operations.



For many reasons, farmworkers may have greater challenges getting vaccinated, including long work hours, language barriers, limited transportation, and a lack of access to information about how the U.S. health care system works.

Beginning January 2022, many agricultural businesses will need to require vaccinations for their workers, be they H-2A visa holders, seasonal workers, or year-round employees. You can find more information about the new OSHA emergency temporary standard on vaccination on the OSHA website ([osha.gov/coronavirus/ets2](https://www.osha.gov/coronavirus/ets2)) and the visa vaccination requirement on the Department of Homeland Security website ([dhs.gov/news/2021/10/29/fact-sheet-guidance-travelers-enter-us-land-ports-entry-and-ferry-terminals](https://www.dhs.gov/news/2021/10/29/fact-sheet-guidance-travelers-enter-us-land-ports-entry-and-ferry-terminals)).

Providing vaccines at worksites and labor housing sites will better facilitate access to COVID-19 and other recommended vaccinations for your workers. Many organizations that work with the agricultural community find that farmworkers are eager to get the COVID-19 vaccine if they are given the tools needed to access it. By creating this opportunity, you will help ensure the health and safety of your team members and minimize the disruption of COVID-19 and other infectious diseases to your farm's workflow and productivity.

This guide provides helpful information to help you plan a successful on-site vaccination clinic. The National Center for Farmworker Health can help to set up an onsite event anywhere in the country. Contact Matt Solberg at solberg@ncfh.org or 512-333-0314 for more information.

How to Plan a Vaccination Event

Identify Partners

Many health departments, Community Health Centers, hospitals, academic institutions, and nonprofit organizations have vaccination programs and are happy to travel to your worksite to vaccinate workers. You can find a list of Migrant Health Centers ([ncfh.org/migrant-health-centers](https://www.ncfh.org/migrant-health-centers)) and Farmworker-Serving Organizations ([ncfh.org/agworkerorgs](https://www.ncfh.org/agworkerorgs)) on our website. Consider the following to help pick the appropriate partner:

- Are they available during the time and days that work best for you and your workers?
- Do they have staff that understand the culture and speak the languages your workers speak?
- Do they have health educators or that can address any vaccine hesitancy amongst the workers?
- Do they have mobile units and are they able to travel to your specific site?

Work with Other Farms

If other farms or employers in your area also want to offer vaccines to their workers, consider partnering on a larger, multi-employer vaccine clinic. You could even work with your regional growers' association or cooperative.

Anticipate Staffing

You will need a staff member to be in charge of coordinating the event, hosting partners, and ensuring the collection of relevant information or data. If your staff person needs support, NCFH is available to help with every step of the event so reach out!

Determine the Schedule

Pick a day, time, and location that is convenient for workers and provides minimal disruption to your schedule, such as a weekend, an anticipated weather delay day, or an evening. If you are worried about the impact of absences due to side-effects, consider staggering employee vaccinations over two or more days.

Reduce Risk

Between your general liability coverage and that of the healthcare provider, most potential accidents should be covered. To reduce risk of accidents, be sure to move any dangerous materials from the vaccine site, remove implements or equipment from any paths or roads to be used, and provide shade and water to volunteers, staff and workers

Have the following information ready when calling a vaccine provider:

- Number of workers who need to be vaccinated
- How many need their second dose and which brand is needed
- If workers have a vaccine brand preference
- The language(s) spoken by workers
- The available space to set up the vaccine clinic
- Any other basic needs that the provider could meet, such as other vaccines, STI education, social service referrals, etc.

How to Plan a Vaccination Event

□ Recruiting Workers

- Be sure workers clearly understand the leave policies – We encourage you to provide paid leave to get vaccinated or if they need to miss work because of the side effects afterward.
- Consider providing incentives to workers that choose to get vaccinated, such as cash payments, gift cards, or extra paid leave.
- Invite health organizations or nonprofits to come on-site and provide vaccine education and outreach a few days before the event to answer medical questions about COVID-19.
- Post flyers in the appropriate languages about the vaccine clinic in worker break areas, housing, etc., and announce it during any daily check-ins or team meetings.
- Invite workers to also bring their household members to the vaccination event, as this will further reduce the risk of infection and outbreaks among your workforce and the broader community.

□ Plan for Migration

- Some workers might have received one or two doses of a COVID-19 vaccine in their home countries. Many countries offer vaccines that are not used in the U.S., and it is important to know which are approved by the World Health Organization. You can find more information on recommendations for these workers in a helpful NCFH video on our YouTube Channel ([youtube.com/watch?v=wPXNzDTNeUs](https://www.youtube.com/watch?v=wPXNzDTNeUs)).
- If you employ seasonal workers who will soon be leaving your region, encourage them to get in touch with Call for Health ([ncfh.org/callforhealth](https://www.ncfh.org/callforhealth)) to schedule a vaccine in their new destination.

□ Setting up the Space

- Space flow: Look at your space and determine how you want participants flowing through the vaccination area. Having participants enter on one side and out another keeps the site organized between zones: waiting line, vaccination area, post-vaccination waiting area, and exit.
- Staging area: If your event is for workers from multiple organizations, consider a staging area where people line up according to their appointment times or their company. Make visible, numbered signs that correspond to appointment time or company assigned to that area. As participants arrive, they can be assigned a number and get in line.
- Observation Area: Set up an observation area next to the vaccination administration area. Consider showing informational videos while they wait to keep people's attention.
- Parking: If the event is large and workers will need to drive to the vaccine location, separate out the parking for participants and staff/volunteers.



Event Logistics



Clarify Roles

Make sure you know which tasks are your responsibility and what the vaccine providers will cover. Here are some tasks you should make sure are covered:

- Conduct temperature checks for anyone entering (including volunteers, staff, and participants)
- Provide masks and ensure social distancing during the event
- Provide interpreters to facilitate conversations or questions between farmworkers and health care or public health personnel
- Take down workers' information for follow-up if a second vaccine dose is required
- Provide water, snacks, fans, etc.
- Ensure workers observe the 15 minute sitting period after receiving the shot, in case of allergic or severe reactions. Have a plan for emergency transport if needed.

Defining and Staffing Areas

For large events, assign staff and volunteers to the following areas:

- Check-in: Have individuals at the entrance to the staging area to check-in, check temps, and get their line assignment and directed to the staging area.
- Staging area: Have clinic staff or volunteers make sure all paperwork is complete before farmworkers check into and enter the vaccine clinic.
- Vaccine entrance: Clinic staff should stand at the entrance of the vaccine administration area to direct the flow to vaccination stations
- In vaccine area: Station clinic staff and volunteers at an equal distance between vaccine stations to help direct farmworker flow
- Observation area: In addition to medical staff checking for allergic reactions, have volunteers/clinic staff helping to keep track of each farmworker's wait time.
- Exits: Volunteers or staff should make sure farmworkers leave when they are done.

Prepare Necessary Materials

Make sure to have all the materials you will need, ready to go. Here is a list of items you might need:

- Clipboards
- Sign-in sheet
- Pens
- Tables
- Chairs
- Sunscreen
- Tape to mark the floor for social distancing
- Vests for personnel directing traffic
- Extra masks and hand sanitizer for staff & volunteers
- Tents for shade (if waiting lines or clinic are located outdoors)
- Registration sheet in all languages needed. This form may be provided by the vaccination provider.
- Vaccine educational materials. You can find materials in Spanish and Indigenous languages on the NCFH website (ncfh.org/covid_resources_for_ag_workers)



Additional Resources



Vaccine Coordination

If you would like support organizing a vaccination event, contact us at the phone and email address below. We can connect you with the ideal partners and, in some cases, provide financial support for event related costs.



CDC Toolkit

The CDC created a helpful guide to vaccinating farmworkers for health departments that you can find on their website ([cdc.gov/vaccines/covid-19/health-departments/essential-workers/migrant](https://www.cdc.gov/vaccines/covid-19/health-departments/essential-workers/migrant))



Organization Maps

The National Center for Farmworker Health compiles and updates maps of both Migrant Health Centers ([ncfh.org/migrant-health-centers](https://www.ncfh.org/migrant-health-centers)) and Farmworker-Serving Organizations ([ncfh.org/agworkerorgs](https://www.ncfh.org/agworkerorgs)). These are great places to start to find local organizations to support your vaccination efforts.



Call for Health

If farmworkers have any further questions about how to access other health services or need support paying for medical or dental care, please contact Call for Health, our nation-wide, toll-free, bilingual health information and referral service program for farmworkers and their families.

Phone: 1 (800) 377-9968

Whatsapp: 1 (737) 414-5121

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