



**Governing Board**  
**Record of Health Center Policy Approval At-A-Glance**

Maintaining appropriate authority to oversee the operations of Federally Qualified Health Centers requires Governing Boards to comply with the PHS Section 330 Program Requirements, including establishing and periodically revising health center policies. The number of policies can be overwhelming and keeping policies current is challenging. This tool provides a non-exhaustive list of these policies, and is intended to assist health centers and governing boards to keep track of needed updates and approvals.

Policy (Name and Identifier Number)	Original Approval Date	Date of Last Revision	Date of Next Review/Approval
<b>Governance</b>			
Mission statement			
Health center by-laws			
<b>Services</b>			
Service area			
Services			
Hours of operation			
Scope changes			
<b>Personnel</b>			
Credentialing & privileging			
Salary and benefits			
Personal grievance			
<b>Finances</b>			
330 grant proposal			
330 budget			
Sliding Fee Scale Discount			
Conflict of interest			