

Frequently Asked Questions

Eligibility

Who is eligible to apply?

Please refer to the [Request for Proposal](#) for a list of eligible farmworker-serving organizations and employers.

Is there a restriction on the type of agriculture work that will be funded?

Agricultural workers that fall under NAICS codes 111, 1151, 112, 1152 and their families should be the primary target of the project.

Application

When are applications due?

The deadline for applications is May 1, 2021 at 5:30PM Central Time.

Is there a Word version of the application that organizations can work on before submitting their online application?

Yes, Word versions of the applications can be found [here](#).

In the online application, what is considered a farmworker coalition?

NCFH encourages collaboration and partnerships therefore, we are asking if organizations work with other farmworker-serving organizations in formal or informal ways.

Does the online applications allow for more than one zip code?

Yes, please list the zip codes the project will focus on. We ask that you name the state if the project efforts are statewide.

Project Plans

Can two organizations partner for one award?

Yes, we encourage organizations to work collaboratively with other partners to increase their effectiveness and reach.

Can a university-based organization apply, if working in collaboration with Community Based Organizations?

Yes, we encourage collaboration with other organizations, however not having a collaboration does not disqualify you.

Can project efforts span more than one county?

Yes, please be sure to list in your online application the counties you will be working in.

What are some examples of the kind of direct service projects that would be funded?

Examples include vaccination clinics, PPE distribution, redoing housing for farmworker employees to be safer, etc. We encourage projects to include more than just education services. Feel free to email Paige Menking, menking@ncfh.org for any specific questions about project activities.

Can the project be part of an already existing program in our organization?

Yes, it can be an existing program. However, if an existing program does not demonstrate the outcomes we are asking for, we ask for you to modify some activities to make it fit to this grant.

Are projects serving immigrant farmworker population eligible for this grant?

Yes, projects that serve farmworkers, agricultural workers, and their families are eligible for this grant.

Can funds be used for advocacy activities?

Lobbying activities cannot be included. Any advocacy activities must be directly related to program activities that meet RFP requirements.

Funding and Budget

When would award recipients receive the funds?

Award recipients will receive funds once they submit their first invoice to NCFH. The recipients of the grant will be notified, and project funds will be distributed on a monthly basis, based on invoices reflecting the budget allocation and project activities.

Do funds have to be expended by the end of September 2021?

Yes, awarded funds do need to be spent by September 29, 2021 before submitting the final project report on November 1, 2021.

Would these funds be able to be allocated towards staff time and/or operating costs of COVID testing and vaccination?

Funds can be used for direct administrative costs (personnel and fringe), but not for indirect costs.

If awarded, will the grant funds be paid out immediately or will we be required to submit receipts along the way?

This is a reimbursement grant. Funded organizations will need to submit monthly invoices - NCFH can provide an invoice template.

Can funds be used to support farmworkers' housing and utilities?

Yes, any funds that support farmworkers and their families directly who are directly affected by COVID-19 are considered direct costs. E.g., paying for a farmworker's housing if they have to quarantine due to COVID exposure. It's important to remember that food, beverage, alcohol, and tobacco purchases are not permitted.

Are funds available to support costs of activities that have already happened and/or past purchases of items for future activities we plan on doing?

Your budget may include expenses accrued before the beginning of your performance period if those expenses are relevant to your proposed demonstration project and are tied to future activities (i.e. bulk PPE that will continue to be distributed).

If you are including accrued expenses, please include them as part of your workplan and budget and justify how those expenses are relevant and essential to the project moving forward.

You cannot be reimbursed for accrued expenses for projects that are completed before your application date and do not have any associated activities in the future.

Could the funds be used to offer stipends to clinical volunteers administering vaccines?

Yes, stipends and/or honoraria for volunteers are permitted.

Can small Community Based Organizations without audited financials still submit a budget template for the grant to be considered?

Yes, please still apply and submit your project budget template.

Can we also apply to other funders for the same project if cost is above funding limit or does NCFH require sole funding?

NCFH does not have any restrictions for organizations to apply for other funding streams to gather more funding for their projects.

What percentage of the budget needs to be matched by in-kind donations?

None, it is not a requirement but just encouraged. Make note of in-kind donations in your project budget template.

If we do include a match, would the number of farmworkers reached be included in the data reporting?

We request data specific to this project. If you cannot separate the data, we will discuss this on a case-by-case basis.

Can the budget template descriptions be more than one page?

Yes, feel free to add more rows to the template.