



**BOARD OF DIRECTORS
MEETING MINUTES**

DATE _____ TIME _____
APPROVED DATE _____

MEMBERS PRESENT		
MEMBERS ABSENT		
GUEST(S)		
STAFF PRESENT		
TRAINING TOPIC		
AGENDA ITEM	DISCUSSION	ACTION
I. CALL TO ORDER		
II. APPROVAL OF AGENDA		
III. CONSENT AGENDA		
IV. OLD BUSINESS		
V. NEW BUSINESS		
VI. ADJOURNMENT		

NEXT MEETING DATE & TIME:
MEETING LOCATION/ADDRESS: