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<b>PROCEDURE: <i>Safety of Community Workers During Home Visits</i></b>	<b>NUMBER: 1.2</b>
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1. When making home visits to a new or existing client, always comply with “*Safety of Community Workers*” protocols and be sure to:
  - a. Politely knock on the door and announce who you are, where you work, and why you are there.
  - b. If invited to enter the home, politely decline and conduct your business at the doorstep.
  - c. If you must enter the home, notify your teammate and position yourself near the exit.
  - d. Be respectful.
  - e. Be aware of cultural norms and non-verbal communication, especially those related to interacting with the opposite gender.
  - f. Avoid providing personal information—such as address and personal phone number. Provide your work contact information for follow-up.
  - g. If you feel threatened at any time during a home visit, excuse yourself, immediately leave the area, and notify your supervisor.
2. If you transport patients, follow “*Safety of Community Workers While Transporting Patients*” protocol.
3. If you encounter emergencies or road blocks during your field work, follow the protocol for “*Safety of Community Workers during Emergencies and Road Blocks.*”

Approval Date \_\_\_\_\_

Revision Date \_\_\_\_\_